

Regional Facilities Director

Reporting to:- Group Facilities Director

Job Summary

The Regional Facilities Director is responsible for managing all aspects of facilities management for a specific region including compliance, day to day, planned and project works.

The primary focus of this role is to provide strong leadership in the delivery of market leading facilities management within our current property portfolio. The role would have strategic oversight for providing safe environments of a high quality that are supportive of the client's individual needs as well as the clinical needs of the facility.

The Regional Facilities Director will support the Group Facilities Director to work in conjunction with Operations, Health & Safety, Corporate and Property teams to ensure efficient and effective ways of working, as well as establish clear channels of communication. The role will play a key part in defining and implementing new policies and procedures relating to property.

Responsibilities

- Maintain and build a robust supply chain, managing relationships and maximising buying power.
- Lead on the provision of all responsive and planned maintenance for the region.
- Act as a key liaison with Operations and Corporate teams to deal with issues and priorities as required
- Lead and manage a team of Regional Facilities Managers along with leading on corporate projects as required.
- Act as a leader and ambassador for the Facilities and Property teams, internally and externally covering colleagues as necessary.
- Manage and report against revenue and capital budgets.
- Provide technical leadership and excellence to the business.
- Play a key role in promoting sustainable facilities management practices utilising technology where applicable to reduce energy consumption and waste.
- Be a pioneer in defining and implementing innovative, market leading ways of working.
- Ensure the compliance and safety of all works including services users, colleagues and contractors.

Health, Safety and Security:

All employees have a duty to report any accidents, complaints, defects in equipment, near misses and untoward incidents, following company procedures.

To ensure that Health and Safety legislation is complied with at all times, including COSHH, Workplace Risk Assessment and Control of Infection.

Company Values

Responsible for embodying, and encouraging in others, the Company Values, using the behaviours identified for each value as a basis for decision making and your behaviour.

Equal Opportunities

It is the responsibility of every person to act in ways that support equality and diversity. Equality and diversity is related to the actions and responsibilities of everyone. You are required to carry out your duties in line with the company's policies and procedures, including relevant legislation, to deliver and promote inclusion and equity in treatment of colleagues and those within our care and access to opportunity at work at all times.

Mandatory Training

Be aware of and undertake mandatory and other training requirements necessary for the successful and safe performance of your job, including relevant updates.

Any other duties necessary for the successful performance of the role.

Key Skills & Experience

- ✓ Proven experience in managing major facilities functions in similar organisations.
- ✓ Strong experience of performance reporting and financial / budgeting processes.
- ✓ Strong operational leadership and a great problem solver.
- ✓ Technical leadership.
- ✓ Relevant facilities management qualifications
- ✓ Commercial awareness and acumen
- ✓ Excellent organisational and leadership skills, with coaching/mentoring experience
- ✓ Outstanding communication and interpersonal abilities.
- ✓ Good verbal and written communication skills, including report writing skills.
- ✓ Competent with Microsoft office/core IT applications.

Location

This is a home based role which requires regular presence on sites across the portfolio, with occasional presence at Head Office in Millbank.

Full clean driving licence required and own vehicle.